



THJA Meeting Agenda

THJA Meeting Type: Regular Board Meeting

Meeting Date: 09/18/2024

Meeting Time: 6:00 PM to 8:30 PM

Meeting Location: Great Southwest Equestrian Center or Zoom

Note: Upon issuance of meeting minutes, corrections are to be brought to the attention of the THJA Secretary within 48 hours. After which, the meeting minutes will be considered final by all parties.

Seat #	Attended (Y/N)	Initials	Name	Officer Position	Chairs/Committee
1	Y -Zoom	SW	Suzanne Warmack		Social Media Chair , Nominating, Finance
2	Y -IP	CB	Colleen Brombach	2nd VP	Show Standards, Rulebook
3	Y -Zoom	AP	Ariana Pettigrew	Treasurer	Finance, Banquet
4	Y- Zoom	RY	Robert Yaffe		Website Chair
5	N	LW	Lynn Walsh		USHJA/USEF Chair
6	Y- IP	SM	Susan McMorris		Rulebook
7	N	KK	Katja Kallenberger		Nominating Chair
8	Y- IP	Bob	Bob Brawley		Rulebook, Finance
9	Y -IP	KC2	Katie Cox		Rule Book Chair, Prize list Chair , Show Standards
10	N	VG	Val Garza	Resigned	Show Standards, Website
11	Y- IP	KC1	Kim Cox	1st VP	Finance Chair , Price list
12	Y Zoom	KB	Kim Brunson		Membership
13	Y Zoom	VH	Vicki Hunton	President	Show Standards Chair, Membership Chair , Banquet
14	Y Zoom	BS	Brittany Sekanic	Secretary	Banquet Chair
15	Y Zoom	MG	Michelle Greene		Banquet, Social Media
16	Y Zoom	BB	Brooke Brombach		Banquet, Membership
17	Y- IP	PR	Patty Roberts		Sponsor/ED. Chair , USEF/USHJA
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AGENDA:

1. Call to Order – KC1
2. Reading of Meeting Minutes
 - a. Reading of the Meeting Minutes or Election to Waive Reading
 - b. 5 report of prize list – Vicki not Kim would speak with Oliver.
 - c. Missing 90% - 95% of awards
 - d. Make notes about who is attending zoom or in person.
3. Old Business
 - a. Dylan Harries Lawsuit
 - b. August 18th of 2025



- c. Deposition for Taylor Jay: Date will be 11/13/24
- d.
- e. Everyone has turned in their depositions.
 - i. Other Parties have responded with responses to the questions by saying they are too vague and too broad.
 - ii. Answered ours to the best of our ability.
 - iii. We collect points for awards and due everything to SafeSport
 - iv. The other defendants said they had someone from THJA send in a report
 - 1. Kim asked for proof
 - 2. Lawyer will take care of this
 - v. Kim has asked for the invoice to be sent to her each month to approve charges before Ari pays the lawyer.
 - vi. Questioned an advance payment on a flight ticket.
 - 1. Said that's how its done even though we paid a retainer in advance
 - 2. Ticket fee was refunded with the deposition re-schedule.
 - vii. Ari says the fees for the lawyer are costing about \$500-\$700
 - viii. \$10,000 retainer staying in a savings account.
 - ix. Ari's spreadsheet
 - 1. Lawsuit fees - \$10,000 = what we have spent thus far
 - x. Deposition fees
 - 1. Starts when he leaves for airport – will be close to \$3,000 to \$4,000
 - A. Hourly rate is about \$450/hr from Kim's guess
 - xi. Kim has not seen that any individual being designated for a deposition
 - xii. THJA has not yet been called in for a deposition
 - 1. Questions asked about a rumor that others have been called to a deposition – Kim said nothing has been filed
 - 2. Individuals will be on their own if they are called in
 - 3. Past insurance is not covering THJA
 - 4. According to the original vote Kim will step in for THJA deposition if called upon but nothing has been mentioned at this time.
 - xiii. If Taylor Jay wins anything from this suit
 - 1. She has proof for others to follow same suit
 - xiv. Bob asked if we need to clarify-the purpose of THJA -by writing and explaining -more in our rule book
 - 1. Our mission statement was clarified when lawsuit started and is posted online
 - 2. no one disagrees
 - 3. It was discussed if we Should we get waivers for SafeSport like USHJA



- XV. USEF/USHJA is not acting as an umbrella for us in this case even though we believed they would protect us
- A. Would need a lawyer to help us with this
 - A. when we paid due
 - B. We do pay USHJA member fees - \$100/ year
 - C. Kim asked what that covers
 - i. Kim B talked about her Outreach program
 - ii. Special rates on ribbons
 - iii. It was stated GSEC does not do affiliate shows so should be pay these dues
 - D. Why do we have to pay them ? the board was still not sure and Suzanne was going to do some research.
 - E. Is it worth paying this fee?
 - i. Kim to visit with Suzanne about this fee
 - F. We can't collect nonmember dues
- XVI. Is \$25,000 budget a fair amount for the banquet
- i. Think that is fair based off of ticket price

4. Report of the Treasurer - AP

- a. Checking:
- b. Savings:
- c. Educational Fund:
- d. Other:
- e. Notes:
 - i. Last sponsorship that came in is not reflected in the report.

5. Report of the Show Standards Committee – VH

- a. Vicki says she has not heard anything from members or show managers
- b. Bob said he would research the cross entering in other states from short stirrup
 - i. Board members compared what they experienced In Florida and said there is no cross entry only short stirrup warmup and decided in THJA we want the following
 - 1. Riders can cross into 11 and under, ponies and child pony
 - 2. THJA shows in Tx have had trouble with people not understanding where they can enter
 - 3. Katie did research on the wording for the rule book
 - 4. Horse/rider combination may not cross enter into Children Hunter ponies or into classes where over 2'
 - 5. Katie to copy paste wording into chat of new rule Horse rider combination may not cross enter into any class with a fence height over 2" or into Children's hunter pony division. The short

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stirrup, medium stirrup and long stirrup divisions are limited to classes with fences of 2' or under.

- ~~6.~~ Susan Motioned
- ~~7.~~ Colleen Seconded Vote -all were in favor.

c. Medal Finals

- i.** Kim volunteered for this in the past
- ii.** We need a committee to talk about Medal Finals
 - ~~1.~~ Brooke is volunteering for the chair position
 - ~~2.~~ Before January Brooke to think about who to do this committee
 - ~~3.~~ Kim does not have time next year

6. Report of the Finance Committee

- a.** Ari stated she did think it was Worth paying for an auditing agency as often as we are paying.
 - i.** Ari thinks quarterly is probably okay rather than monthly
 - ~~1.~~ Discuss and vote on it in January
 - ii.** Vicki asked if the company now fix things
 - ~~1.~~ Ari states They do pick up little things and fix taxes
 - iii.** Ari will do research on the advantages and cost of other options
 - iv.** Motion on the table to change audits from monthly to quarterly-tabled until more research can to done.
 - ~~1.~~ Vicky asked if we have a lot of 1099's
 - A.** Pay Melissa and Anne and Linda \$50 a show
 - i.** Linda Moore Helps check Anne's points and results to make sure point calculation is correct
 - ii.** \$1200 a year is about Linda's pay
 - iii.** 2 1099's a year Anne and Linda
 - iv.** Melissa doesn't get a 1099 because the payment goes through her business.
 - B.** Melissa paid quarterly - \$200/month
 - ~~2.~~ Quarterly costs the same as monthly for the Auditors
 - A.** Easier on Ari
 - B.** Now that QuickBooks is going to online which will make this easier
 - C.** Kim suggest the board have Ari to make this decision as she is more qualified. Board agrees
- v.** Money Market account
 - ~~1.~~ Ari states she is Uncomfortable with tying up an account due to lawsuit – board agrees.
 - ~~2.~~ Credit union does not charge us anything.
 - A.** By law, the credit union can not offer money market accounts



- B. Ari suggest we Would go to a bank like first national at some point.
- 3. Table this until next year or after the lawsuit is over
- vi. Changing due fees
 - ± Where are we getting dues from
 - A. Broken down
 - B. What happens when we go up in dues
 - i. You lose 10-15% of your membership
 - ii. Current rates depends on status
 - 1. Junior – \$40 a year maximum is 3 years if it doesn't put you form a junior to senior
 - 2. Senior- \$50
 - 3. Lifetime is \$700
 - 4. Horse- \$45 (lifetime registration)
 - a. Vicky thinks we should up this fee
 - 5. Name change on a horse is \$20
 - a. Ari thinks we should raise this fee
 - 6. Owner change is \$35
 - 7. Horse Lease is \$30
 - C. How do we justify our fees- what are we offering
 - i. We are non profit organization that we do this for the members.
 - ii. Thoughts are around the table that we are doing enough to justified cost increase.
 - iii. Are dues covering our expenses
 - 1. Membership brings in about \$20,000 a year
 - 2. Banquet does not cost \$25,000 a year
 - 3. Banquet expenses last year were \$85,000
 - a. Are sponsorships and tickets coming out of it
 - b. Included the ticket sales
 - D. What fees do shows pay to THJA? \$125 per day baseline for a horse show registration and an algorithm for amount of people
 - E. Total assets at the end of last year
 - i. September of last year \$127,000
 - F. Motion on the floor
 - i. Discussion the same about the cost of each membership.
 - ii. Susan motions that we raise the horse registration to \$75 and junior/senior to \$55, Name change to \$30, Lease to \$40, Annual farm memberships to



\$65, Lifetime to be left at \$700, lifetime farm membership to be left at \$200, and Horse show fees to be left alone, Horse Ownership to be change \$45.

- iii. Colleen seconded the motion
- iv. 12 yes, 2 no, the motion passes
- v. Start December of 2024 for the start of our new show year
 - 1. Robert to setup the website to switch over on the dates

7. Report of the Sponsorship & Education Committee

- a. Brooke to discuss Education on NCEA vs IHSA
- b. Someone applied for a scholarship for the Take2 Finals
 - i. Horse got hurt but did not give the money back
 - ii. Do we have anything in writing
 - 1. Says that if you do not go then you have to return the money
 - 2. Money should be donated back
 - 3. Ari did not see any rules that states this
 - 4. Nothing was spent in entries
 - 5. Talked to Patty and Offered to get it back and Ari said no.
 - 6. Going forward it needs to be returned if it did not go
- c. College Education Conference
 - i. Explaining the difference between IHSA and NCEA
 - 1. Discuss time commitments
 - 2. Brooke spoke to her coaches from NCAA and NCEA and compliance team
 - A. There response was that as long as it is not recruiting this is allowed
 - B. Has to be in a group environment and not one on one
 - C. During the banquet possibly or during a big horse show
 - D. Suggested this be on a TV display at the horse show
 - E. Colleen suggested pin oak
 - i. Brooke said the worst idea due to college show schedule
 - F. Pin oak would be great to still have a display
 - G. Michelle worried about recruiting at the banquet
 - i. Anyone can talk after the arranged time period just not during the meeting
 - H. Executive vote after banquet meeting to decide on where if it was possible at the banquet.

8. Report of the Rule Book Committee – KC2



a. Nothing to report

9. Report of the Nominating Committee - KK

- a. Brittany will be stepping down as Secretary after Banquet meeting
- b. Robert has asked for Emeritus Status and will be stepping out of his board position

- i. Will still do website

- ~~c.~~ Val will not fill her position due to health

- d. In 2025

- i. Due to renew

- 1. Term expires

- A. Ari expired last year – needs changed on website – positions expire based on the rule book. If people to moved to different position they change the expiration dates

- B. Colleen on the fence

- ~~C.~~ Lynn Walsh left the meeting

- D. Bob on the fence

- i. Sometimes we need a rotation for fresh faces

- E. Kim Brunson renewed

- F. Brittany stepping down as secretary but renewing seat

- G. Patty on the fence

- H. Looking for at least 2 people and need a secretary

- I.

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10. Report of the Banquet Committee - BS

- a. Gillie's in Dallas on January 11th
- b. Venue is booked
- c. Frist Banquet-will happen after this meeting.

11. Report of the USHJA & USEF Committee - LW

- a. Nothing to report

12. Report of the Prize List Review Committee – KC2 – this committee was combined with the show committee.

- a. The only ones Vicki has not received is Waco but Katie did approve the Waco
- b. Need better communication between Vicki to Katie

13. Report of the Website Committee - RY

- a. Robert has updated the website and the rules from the last meeting

14. Report of the Social Media Committee - SW

- a. Nothing to report



15. Report of the Membership Committee - VH

- a. Nothing to report

16. New Business

- a. Brittany Sekanic stepping down from Secretary in 2025
 - i. New job – not enough time
 - ii. She would like to stay on the board
- b. Kim brought to the attention of the board There is a rule for the annual meeting to be attended to be in person
 - ~~i.~~ it is the only meeting that doesn't require a quorum
 - ii. Kim proposes that we allow Zoom for all meetings but one meeting in the calendar year must be attended by the board member in person.
 - 1. Seconded by Vicki and Patty
 - 2. None opposed, None abstained, all in favor. Motion passed.

17. Next Meeting

- a. Scheduled for 01/11/2025 @ 8:30am
- b. Zoom to be put up online with login