

**Texas Hunter and Jumper Association
Board of Directors Rules Meeting Minutes
Tuesday, March 31, 2020
Conference Call**

The meeting was called to order by Suzanne Warmack at 6:02 PM.

1. Roll call by the Secretary

- Present: Suzanne Warmack, Colleen Brombach, Linda Moore, Robert Yaffe, Lynn Walsh, Doug Brombach, Katja Kallenberger, Matt Cyphert, Kim Cox, Kimberly Brunson, Vicki Hunton, Katie Cox, Lindsey Black, Ellen Eakin, Angeleah Cleek, Patty Roberts, Jane Thacker, Amy Uniss-Coleman, and Brooke Brombach
- Absent/excused: Bob Brawley
- Absent/unexcused: Gustavo De Cillo, Brittany Hildebrand, and Megan Winborne

2. Reading of the meeting minutes from January 11th Annual Meeting

- Linda Moore moved to waive the reading of the minutes. Lynn Walsh seconded the motion. All were in favor.

3. Report of the Treasurer

- Linda Moore provided a current Profit/Loss Statement and Balance Sheet as handouts. The Profit/Loss Statement reflects a loss. However, although we are at a loss, there are currently 701 members, which is an improvement upon this time in prior years. She also noted that the THJA News category is only reflective of the 2019 year-end issue.
- Linda moved to give Ann Yaffe a raise to \$1,200 per month. Suzanne Warmack seconded. All were in favor.
- Jane Thacker reported that she has been working on the 501(c)(3) status change. She completed the application and sent it to Linda Moore to review. She reported that there will be a \$600 fee with the application. Patty Roberts agreed to review one of the questions regarding the Sponsorship and Education Committee.

4. Report of the Rule Book Committee

- In following up on the review of the roles/duties for Officers, the officers did not have specific changes to discuss. Angeleah Cleek agreed to review the Secretary role and send out updated language to the extent necessary.
- Based on an email from a show manager, there was discussion surrounding the Junior rule (regarding Junior classes on Fridays). There was some question as to whether the rule should be revisited since Juniors are at times taking advantage of

the rule even if they are on the grounds. It was agreed that THJA would not revisit the rule but wanted to be sure it was clarified and understood.

- Based on discussions surrounding the idea that THJA needs to be more service oriented and make becoming a member easier and more accessible, the Directors discussed allowing a membership grace period. Lindsey Black suggested that the Executive Committee draft a concept for a vote related to this issue. Her initial suggestion to be discussed and edited by the Executive Committee was that a member have points counted for a show within a 30-day grace period from the last day of the horse show if the member paid both their membership and an additional fee of 50% of the membership cost. The Executive Committee agreed to draft a proposal based on this initial idea and send it to the rest of the Board for a vote by April 15th.
- The Board then discussed a specific email from a member requesting retroactive points. After some discussion, Katja Kallenberger moved that THJA handle this specific situation by sending a letter to the member indicating that, unfortunately, we would not be able to grant retroactive points in this situation, but THJA is discussing making changes for 2021 which would allow for retroactive points to be awarded for membership errors corrected in a timely manner. Patty Roberts seconded the motion. Kim Brunson and Doug Brombach were not in favor. Colleen Brombach abstained. All others were in favor.

5. Report of the Nominating Committee

- The following positions will expire at the end of 2020:
 - 3N – Linda Moore
 - 6C – Doug Brombach
 - 9S – Gustavo De Cillo
 - 12AL – Kimberly Brunson
 - 15AL – Lindsey Black
 - 18AL – Patty Roberts
- All of the Directors above indicated they intend to remain on the Board.

6. Report of the Prize List Review Committee

- The Prize List Review Committee did not have any items for discussion.

7. Report of the Exhibitor Show Standards Committee

- The Exhibitor Show Standards Committee did not have any items for discussion.

8. Report of the Sponsorship and Education Committee

- Robert Yaffee reported that he has put announcements online related to all of THJA's new initiatives.

- Patty Roberts indicated that throughout Winter Series, there were handouts in the office. Suzanne Warmack reported that material on the new initiatives will be in the next issue of the THJA News.
- Vicki Hunton suggested that perhaps Directors should have a pin, hat, or other article of clothing at horse shows to indicate to members that they are Directors and can be approached for questions and suggestions so that members know who to speak to. She agreed to look into various options and pricing and to circulate via email.

9. Report on the Web Site and Information Systems

- Robert Yaffe reported that he had added promotional communications to the website regarding the March 1st start date for accumulating equitation points under new rules and the THJA Medal Final.
- Angeleah Cleek noted that it appears that the most recent version of the equitation language is not included in the rule book on the website. Amy Uniss-Coleman indicated she would send Robert Yaffe the most recent version to upload to the website.

10. Report on USEF and USHJA News

- The group discussed the suspension of shows related to COVID-19.

11. Report of the Membership Committee

- The Membership Committee reported that member survey was put on the website, but due to the cancellation of Pin Oak, the survey was not promoted there. Seven individuals have responded to the survey to date. Brooke Brombach agreed to send out the data gathered from the responses so far. Suzanne Warmack agreed to do another push on social media for more responses.

12. Report on the THJA Annual Awards Banquet

- Vicki Hunton has agreed to organize the banquet. She reported on her progress in planning the event. She reported the banquet would be held at Sugar Creek Country Club.
- Vicki Hunton also proposed that THJA present a Lifetime Achievement Award and induct individuals and horses into a THJA Hall of Fame, which Great Southwest has agreed to build in the Arena Club. She requested that everyone email her 3 Lifetime Achievement Award options as well as 5 people and 5 horses for the Hall of Fame by Friday, April 3rd.
 - For the Lifetime Achievement Award, she then agreed to compile the three top choices for a vote from the Board.
 - For the Hall of Fame, she agreed to compile the top choices and present them for a vote to the membership.

- The group also agreed to put out a Facebook vote for an Amateur Spirit Award and a Junior Award.

13. Other agenda items:

- a. THJA Magazine report and discussion, including proposal regarding digital options for expanding THJA News (Suzanne Warmack)
 - Suzanne Warmack reported that the next THJA News issue was postponed in light of recent events. She was anticipating a May publication date for the next issue. Brooke Brombach offered to contribute an article to the next issue, and she and Suzanne agreed to discuss further.
 - Suzanne Warmack also reported she would like to put the magazine on Issuu, an online magazine platform. She would then like the THJA website to contain a section with archived issues. She also reported that she was investigating some app ideas.
- b. Follow up regarding letter to Zone 7 re: height of Junior equitation age groups.
 - Colleen Brombach and Amy Uniss-Coleman indicated that were awaiting feedback from other show managers in the Zone and individuals on the Zone committees on this topic.
- c. Follow up on discussions with USHJA regarding recognizing medal classes as part of equitation division for Champion/Reserve points.
 - Colleen Brombach and Amy Uniss-Coleman indicated that they had reached out to USHJA on this matter, and they were informed that it would not be feasible to include medal classes toward Zone division and Champion/Reserve points.
- d. Discussion regarding USHJA letter to the membership dated 03/30/20 (to provide handout).
 - Topics under this agenda item were covered earlier in the meeting.

The next meeting will be held on Tuesday, September 22, at 6:00 PM at Great Southwest Equestrian Center in Katy, TX.

The meeting was adjourned at 8:32 PM.