

**Texas Hunter and Jumper Association  
Board of Directors Annual Meeting Minutes  
Saturday January 8, 2022 ~ Via Zoom**

The meeting was called to order by Bob Brawley at 8:34AM.

1. Roll call by the Ariana Pettigrew

- Present: Bob Brawley, Suzanne Warmack, Ariana Pettigrew, Patty Roberts, Lynn Walsh, Lindsey Black, Robert Yaffe, Kim Brunson, Kim Cox, Katie Cox, Ellen Eakin, Colleen Brombach, Vicki Hunton, Katja Kallenberger, Matt Cyphert, Doug Brombach
- Absent/excused:  
Gayle O'Rear ~ Emeritus (excused)  
Gustavo DeCillo , Brittany Hildebrand

2. Reading of the meeting minutes from the September 13<sup>th</sup> Meeting:

- Matt Cyphert moved to waive the reading of the minutes. Lynn Walsh seconded the motion. All were in favor.

3. Report of the Treasurer / Finance Committee:

Ariana presented the financials reports. There was discussion about the Horse Shows Registrations and fees. There was discussion about the Education monies and how to use put them to use. There was also discussion of transferring some of the monies to a CD.

There was discussion about the cancellation of the Banquet Budget and deposits that were lost to Sugar Creek Country Club, the DJ, and the Photo Booth.

4. Report of the Rule Book Committee:

- Discuss recent rule vote that was sent via e-mailed ballot
  - i. 1. Updating additional sections to reflect the addition of recognizing retroactive points. This update is needed in Chapter 1, Section C and Chapter 6, Section 1 D. PASSED for 2022
  - ii. 2. Updating to add the special recognition awards for Opp W/T and Crossrails to Chapter 7, Section 1. The awards had been voted in previously, but were not added to the list of Year End awards and only added to the section talking about rules for Opp W/T and Crossrails PASSED for 2022
  - iii. 3. New: Adding a rule about Conflict of Interest PASSED for 2023
  - iv. 4. New: Adding a Sportmanship Award to Chapter 7 PASSED for 2023

- v. 5. New: Adding a Lifetime Achievement Award to Chapter 7 (Link and Attached) PASSED for 2023
- vi. 6. Rule Idea: Adding a Mother and Father of the Year Award FAILED
- vii. 7. Rule Idea: Adding a Rising Star Award FAILED
- Discussion of USHJA/USEF Rule changes
  - i. Modified Children’s Hunters has become Low Children’s Hunters
  - ii. Modified Adult Hunters has become Low Adult Hunters
  - iii. Amateur Owner Jumpers has become Amateur Jumpers (they have gotten rid of the “owner” requirement)
- Further discussion for COI (Conflict of Interest) language for rule book
  - i. Colleen noted that the COI rule that passed is not the same as the USEF rule
  - ii. Doug noted that the rule is too strict and the business conflict part of the rule is severely detrimental to the THJA.
  - iii. Katie Cox – she agreed with Doug and said it would be too restrictive
  - iv. Patty – said we were just trying to prevent any one group control the THJA so it’s not stacked so it meets their personal agenda
  - v. Ari – suggested that if there is a vote, one of the people from the conflict of interest does not vote. Better to keep things loose and then tighten up.
  - vi. Lynn – said we need to go back and take some of the restrictions off of the rule
  - vii. Lindsey – said that people need to read what was written in the rule proposal and thinks the rule needs to be reworked.
  - viii. Vicki – Maybe we need to broaden the rule, suggests that when we look at having someone on the board we look at them in the light of conflicts of interest.
  - ix. Bob – said the rule needs to go to the rule committee and we need to tweak it before the next Rules Meeting. All were in agreement.

## 5. Report of the Nominating Committee (Katja Kallenberger)

- Discuss Board members who have been absent/inactive

- i. Gustavo – Bob spoke with him and he said he does not want to be on the board but could be an advisor on horse welfare
- ii. Angeleah and Jane resigned
- iii. Brittany – needs to be taken off the board
- iv. With those resignations, that leaves us with 16 members
- Discussion of potential new Secretary
  - i. Patty – The secretary has to be an executive committee member and have a vote. She thinks we need to make a list of the tasks that the Secretary does and then hire someone to do the job. Basically a secretary's admin.
  - ii. Colleen – Agreed with Patty that bringing someone on and giving that much power right off the bat might not be good. How do we fill these positions that the people on the board don't have time for?
  - iii. Vicki – Agrees with Patty. Says that if we bring someone in, they won't have the background and experience. Maybe we hire someone and then make someone who is already on the board Secretary in name only.
  - iv. Bob – If we are going to hire someone, need to set a budget. Maybe we say after a year of serving you can have a vote on the executive committee.
  - v. Lindsey – Said Angeleah was brought in, bent the rules, and couldn't vote for how long. Suggests that someone writes the outline for the job and defines how many hours. Doesn't think it's right for someone to do all of the work and not get a vote.
  - vi. Ari – Secretary is supposed to make sure the official documents for the non-profit. There should be a job description for everyone
  - vii. Vicki – Is there a way we could change the by laws to hire someone? Said they could be a board member, but not be on the Executive Committee.
  - viii. **ACTION:** Look into and writing the job description of the secretary position. Putting an estimate number of hours needed per month. Bob will connect with Katja and then Katja will reach out to everyone to see if we can get anyone.

6. Report of the Prize List Review Committee:

Nothing to report at this time. Gayle was not on the Zoom. Vicki stated that she would reach out to Gayle so that she can learn her process so they can help each other.

7. Report of the Show Standards Committee report: Lynn Walsh said that there was nothing to report.

8. Report of the Sponsorship and Education Committee ~ Patty mentioned that Scholarships have been paid out and we have about \$32,000 for the Education Fund. Since we are no longer allowed to collect the Education Fee. Should we continue the scholarship? Said that the same people each year get hit up to donate.

- a. Colleen – She thinks that people don't take the time to write out or fill out a form. Maybe we offer a silent auction at some shows to "raise money" for the Education Fund?
- b. Kim – Said one of her clients said they felt like other people were in more need
- c. Vicki – what exactly are we allowed to do with the fund?
- d. Patty – Thinks it would be inappropriate to use the money for something other than education
- e. Lindsey – Suggested putting the money in a CD
- f. Vicki – Likes the idea of educational series offered, said that it wouldn't be fair to the younger kids if we give out good scholarships for a few years and then the money runs out.
- g. ACTION: look into putting in the money in a CD, brainstorm about other ideas. There was mention of Suzanne's idea for a sponsored class for Graduating Seniors. Suzanne stated it was just a fun idea to consider. There was discussion about clinics. Lunch N Learn was tossed out on the Zoom feed.

9. Report on the Website and Information Systems ~ Robert

- Robert – Wants to leave the money in PayPal to deal with the banquet refund stuff
- Ari – Agreed that it's okay to leave the money in PayPal

10. Report on USEF and USHJA Lynn Walsh Discussion of our Affiliate and Alliance memberships with USHJA/USEF

- a. Big change in Horse of the Year awards – Channel 1 and Channel 2
  - i. Points are based on the number of horses in the classes
- b. Prize Money – tightening up how prize money is given out

- c. National competition standards, reduce the premier, add more national, drop lower level national shows down to regional
- d. Colleen – suggested we put that information on the website for everyone to see
- e. ACTION: send PDF of the USEF/USHJA changes to Robert& Suzanne for MagazineACTION: Bob will call Lynn and discuss aligning the THJA rulebook

11. Report of the Membership Committee: Vicki Nothing to report

12. Report of the Banquet Committee: Vicki

a. Cancellation

- i. Lost deposits on Country Club, DJ, and Photo Booth
- ii. Give out all of the awards during Winter Series. Trying to set it out in the upstairs room. Going to give each program to each trainer at check in so that they will go through and pick up ribbons for their clients.
- iii. Silent Auction will be at Winter Series
- iv. Going to give away a free entry to Winter Series and a free entry to Pin Oak on FB live.

v. ACTION: make banquet program digital and post on website and social media. Suzanne and Vicki will discuss how to advertise that the awards being given at Winter Series. Use Issu to post the banquet.

b. Discuss Banquet date and location for the 2022 Awards Banquet & Annual meeting

- i. Could we have it at Winter Series? Nice, big, heated tent with a valet service.
- ii. Colleen – there was discussion of changing the THJA show year so that we could have the banquet in December
- iii. ACTION: Vicki, Colleen, Suzanne, and Matt to meet between now and the next meeting to develop a plan with what our options are or with a solid plan to present at the next meeting.

### 13. Other/New Business:

- a. Discussion about Ribbons for 2022 Medal Finals
  - vi. ACTION: Bob and Vicki will get together and choose ribbons, then Vicki will order
- b. Follow up on description of Roles of Officers (Suzanne Warmack)
  - vii. Secretary description – keeping track of memberships, registrations, etc.
  - viii. Suzanne – suggestion is to change the name of to Recording/Reporting Secretary (minutes, agendas, etc.)
  - ix. ACTION: Suzanne and Bob will re-write the secretary duties. Also talk to Angeleah to ask her opinion on the description.
  - x. ACTION: Ellen will coordinate with Suzanne and the Ellen will do the minutes for the next meeting.
- c. Discussion and/ or confirmation of Officers and Executive Committee Members
  - xi. Suzanne – all in favor
  - xii. Robert – all in favor
  - xiii. Katja – all in favor
  - xiv. Matt – all in favor (stay on board until we have someone else, then he'll become Emeritus)
  - xv. Vicki – all in favor
  - xvi. Ellen – all in favor
  - xvii. President – any nominees? Colleen “Bob”, Bob accepts, Katja seconded, all in favor, none opposed, none abstain
  - xviii. First Vice President – Doug was the first vice president, but he resigned from the board. Lindsey Black stepped forward to be First Vice President. Wants to make it known that she does not want to be President. Bob moves to accept the nomination. Vicki seconded. All in favor.
  - xix. Second Vice President – Vicki, Bob moves to accept Vicki's nomination. Suzanne seconded. All in favor.
  - xx. Secretary – skip
  - xxi. Treasurer – Ari. Suzanne nominated, Kim seconded, all in favor.
  - xxii. Do we move to vote on the slate as presented? All in favor, none opposed.

d. Discussion of THJA Committee members

xxiii. Discuss new chair for the Rule Book Committee

1. Kim Brunson – Chair
2. Members – Ellen, Bob, Colleen
3. Ellen – said that she would update the rule book
4. Vicki nominated Kim, Suzanne seconds, All in favor, none opposed, none abstained
5. ACTION: Bob will call Ellen to put in all of the new rules into the book

xxiv. Discussion of adding new Board Members due to low numbers

1. We currently have 15 board members. Most important position to add is secretary.
2. ACTION: Katja will contact Melissa to post on social media asking members to join the board. Bob and Suzanne will write up the descriptions and help Katja developing.

e. Discussion of THJA News opportunities (Suzanne Warmack)

xxv. Discussed using a QR code program for delivering the magazine digitally to Members' phones. There was discussion about mailing costs. There was also discussion about scrubbing the mailing list so that multiple copies weren't mailed out to the same households. Also there was discussion about mailing boxes of magazines to the Horse Shows.

f. Rule Update – Quorum Update in Chp 1 (Bob Brawley)

xxvi. Vote on changing is from 15 to 8. Suzanne moved. Vicki seconded. All in favor. None opposed, None abstained.

14. Determine the date and location of the next meeting: The Annual Rules meeting will be held by Zoom on March 28th..starting at 6:00 PM.

Suzanne moved that the meeting be adjourned at 1:42pm. Kim Brunson seconded the motion and the meeting was adjourned.

