

**Texas Hunter and Jumper Association  
Board of Directors Special Meeting Minutes  
Tuesday, September 22, 2020  
Conference Call**

The meeting was called to order by Suzanne Warmack at 6:02 PM.

1. Roll call by the Secretary

- Present: Suzanne Warmack, Colleen Brombach, Linda Moore, Robert Yaffe, Lynn Walsh, Doug Brombach, Katja Kallenberger, Bob Brawley, Matt Cyphert, Kim Cox, Kimberly Brunson, Vicki Hunton, Katie Cox, Lindsey Black, Angeleah Cleek, Patty Roberts, Jane Thacker, and Amy Uniss-Coleman
- Absent/excused: Ellen Eakin
- Absent/unexcused: Gustavo De Cillo and Brittany Hildebrand

2. Reading of the meeting minutes from March 31<sup>st</sup> Annual Meeting

- Vicki Hunton moved to waive the reading of the minutes. Lindsey Black seconded the motion. All were in favor.

3. Report of the Treasurer

- Linda Moore provided a current Profit/Loss Statement and Balance Sheet as handouts. The Profit/Loss Statement reflects a loss of \$577.
- Jane Thacker reported that she has been working on the 501(c)(3) status change. She sent in the application on June 29, 2020; however, the check for the application fee has not yet been cashed. Jane reported that she spoke with someone at the IRS, and they told her that the application needed to be done online. Doug Brombach agreed to help Jane submit the information online.

4. Report of the Rule Book Committee

- As part of a follow up discussion regarding THJA allowing a grace period for memberships, Bob Brawley recommended that THJA conform to the grace period allowed by USEF for horse registrations but expand it for THJA to include rider memberships as well.
- Doug Brombach moved that the Board change its rules on retroactive points to allow a grace period effective for the 2021 show year and that the details of the new policy (a) be aligned with USEF's policy for horse registrations and (b) be formalized by the Executive Committee to be confirmed via another vote by the Board. Bob Brawley seconded the motion. All were in favor. Suzanne Warmack agreed to set up a call with the Executive Committee to work out the details.

## 5. Report of the Nominating Committee

- Katja Kallenberger agreed to prepare a letter to send to inactive Directors to remove them from the Board, and Suzanne Warmack agreed to review the inactive Directors and send out the letter.

## 6. Report of the Prize List Review Committee

- The Prize List Review Committee did not have any items for discussion.

## 7. Report of the Exhibitor Show Standards Committee

- The Exhibitor Show Standards Committee did not have any items for discussion.

## 8. Report of the Sponsorship and Education Committee

- Patty Roberts reported that the deadline to apply for scholarships is approaching on September 27, 2020. Vicki Hunton suggested that, in order to encourage more people to apply, THJA announce on social media that the deadline is approaching. Suzanne Warmack agreed to work with Melissa Osbourne to post the announcement on THJA's various social media outlets.

## 9. Report on the Web Site and Information Systems

- The Website Committee did not have any items for discussion.

## 10. Report on USEF and USHJA News

- The USEF and USHJA Committee did not have any items for discussion.

## 11. Report of the Membership Committee

- Vicki Hunton requested feedback from the Directors on whether they would prefer a hat or a pin to denote they are THJA Directors at horse shows. 12 people indicated that they would prefer a hat, and 6 people indicated they would prefer a pin. Vicki agreed to have both pins and hats made. Suzanne Warmack agreed to send Vicki the THJA logo.
- There was no follow up discussion regarding the survey to the members as Ellen Eakin and Brooke Brombach, who worked on the survey and reviewed the responses, were not in attendance.
- Amy Uniss discussed an idea wherein GSEC would provide membership forms to trainers and exhibitors in the show office to encourage riders to join and make it easier for them to do so. Vicki Hunton agreed to assist. All were in favor.

## 12. Report on the THJA Annual Awards Banquet

- Vicki Hunton requested confirmation regarding whether THJA would be having a banquet in light of COVID-19. She indicated that the latest she anticipated she could cancel the venue would be November. Patty Roberts suggested that Vicki revisit the question with the Executive Committee at the end of October.
- Vicki Hunton also requested clarification regarding how to handle awards and the budget for such awards. It was agreed that the budget would remain the same regardless of whether THJA hosted a banquet as awards would be mailed to recipients in the absence of a banquet.
- Patty Roberts suggested awarding Lynn Walsh her Lifetime Achievement Award at Pin Oak during one of the Grand Prixes. Vicki Hunton suggested postponing the other new awards until 2021. All agreed.

## 13. Other agenda items:

### a. Discussion of THJA Medal Finals

- Amy Uniss, Colleen Brombach, and Bob Brawley reported on their plans for the THJA Medal Final. It was previously agreed via email that the first THJA Medal Final would be put off until 2021 due to COVID-19. Amy Uniss reported that the intent is to host the 3'0 and 3'6" finals at Southwest Showdown to allow those riders to prepare for indoors. She further reported that the remaining finals would be hosted at one of the GSEC shows in November.
- Bob Brawley requested clarification on the budget for the finals. Doug Brombach moved to roll the previously agreed budget of \$12,000 over to the 2021 THJA Medal Final and to revisit the budget after the 2021 final. Patty Roberts seconded. Linda Moore was opposed. Jane Thacker and Kimberly Brunson abstained. All others were in favor.
- The Ad Hoc Equitation Committee (Amy Uniss, Colleen Brombach, and Bob Brawley) agreed to seek sponsors for the 2021 event.

The Board agreed to revisit the date, time, and location of the Annual Meeting closer to the date in light of COVID-19.

The meeting was adjourned at 7:28 PM.